

NOTICE IS HEREBY GIVEN that a hearing of the **LICENSING SUB-COMMITTEE** will be held in **CIVIC SUITE 1A, PATHFINDER HOUSE, ST MARY'S STREET, HUNTINGDON PE29 3TN** on **THURSDAY, 27 FEBRUARY 2014** at **10:00 AM** and you are requested to attend for the transaction of the following business:-

A G E N D A

ITEM LED BY

APOLOGIES

<p>1. ELECTION OF CHAIRMAN</p>	
<p>2. INTRODUCTION BY CHAIRMAN</p>	
<p>3. MEMBERS' INTERESTS</p> <p>To receive from Members declarations as to disclosable pecuniary, non-disclosable pecuniary or non pecuniary interests in relation to any Agenda item. See Notes below.</p>	
<p>4. LICENSING SUB-COMMITTEE PROCEDURE (Pages 1 - 6)</p>	
<p>5. APPLICATION (Pages 7 - 64)</p> <p>To consider an application for a premises licence under Section 18 (3) (a) of the Licensing Act 2003 made by the following:-</p> <p>Time: 10:00am</p> <p>Applicant: Backwoodsman Limited, The Estate Office, Grange Farm, Abbots Ripton, Huntingdon, Cambridgeshire, PE28 2PH</p> <p>Premises: Land and Grounds surrounding Abbots Ripton Hall, Abbots Ripton, Huntingdon, PE28 2PQ</p> <p><i>(A copy of the summary application and representations received are enclosed, full details of the application are available on request from the Council's Licensing Section.)</i></p>	<p>Mrs C Allison 388010</p>

<p>6. EXCLUSION OF PRESS AND PUBLIC</p> <p>To resolve:-</p> <p style="text-align: center;">to exclude the press and public from the hearing during the determination of the application.</p>	
<p>7. DETERMINATION</p> <p>To determine the application referred to in agenda item 5.</p>	<p>Chairman</p>

Dated this 12 day of February 2014



Head of Paid Service

Notes

1. Disclosable Pecuniary Interests

(1) *Members are required to declare any disclosable pecuniary interests and unless you have obtained dispensation, cannot discuss or vote on the matter at the meeting and must also leave the room whilst the matter is being debated or voted on.*

(2) *A Member has a disclosable pecuniary interest if it -*

*(a) relates to you, or
(b) is an interest of -*

- (i) your spouse or civil partner; or*
- (ii) a person with whom you are living as husband and wife; or*
- (iii) a person with whom you are living as if you were civil partners*

and you are aware that the other person has the interest.

(3) *Disclosable pecuniary interests includes -*

- (a) any employment or profession carried out for profit or gain;*
- (b) any financial benefit received by the Member in respect of expenses incurred carrying out his or her duties as a Member (except from the Council);*
- (c) any current contracts with the Council;*
- (d) any beneficial interest in land/property within the Council's area;*
- (e) any licence for a month or longer to occupy land in the Council's area;*
- (f) any tenancy where the Council is landlord and the Member (or person in (2)(b) above) has a beneficial interest; or*
- (g) a beneficial interest (above the specified level) in the shares of any body which has a place of business or land in the Council's area.*

Other Interests

(4) *If a Member has a non-disclosable pecuniary interest or a non-pecuniary interest then you are required to declare that interest, but may remain to discuss and vote.*

(5) *A Member has a non-disclosable pecuniary interest or a non-pecuniary interest where -*

(a) a decision in relation to the business being considered might reasonably be regarded as affecting the well-being or financial standing of you or a member of your family or a person with whom you have a close association to a greater extent than it would affect the majority of the council tax payers, rate payers or inhabitants of the ward or electoral area for which you have been elected or otherwise of the authority's administrative area, or

(b) it relates to or is likely to affect any of the descriptions referred to above, but in respect of a member of your family (other than specified in (2)(b) above) or a person with whom you have a close association

and that interest is not a disclosable pecuniary interest.

2. Filming, Photography and Recording at Council Meetings

The District Council supports the principles of openness and transparency in its decision making and permits filming, recording and the taking of photographs at its meetings that are open to the public. It also welcomes the use of social networking and micro-blogging websites (such as Twitter and Facebook) to communicate with people about what is happening at meetings. Arrangements for these activities should operate in accordance with guidelines agreed by the Council and available via the following link - [filming, photography and recording at council meetings.pdf](#) or on request from the Democratic Services Team. The Council understands that some members of the public attending its meetings may not wish to be filmed. The Chairman of the meeting will facilitate this preference by ensuring that any such request not to be recorded is respected.

Please contact Mrs A Jerrom, Member Development Officer on Tel No. 01480 388009/e email: Amanda.Jerrom@huntsdc.gov.uk if you have a general query on any Agenda Item, wish to tender your apologies for absence from the meeting, or would like information on any decision taken by the Committee/Panel.

Specific enquiries with regard to items on the Agenda should be directed towards the Contact Officer.

Members of the public are welcome to attend this meeting as observers except during consideration of confidential or exempt items of business.

Agenda and enclosures can be viewed on the District Council's website – www.huntingdonshire.gov.uk (*under Councils and Democracy*).

If you would like a translation of Agenda/Minutes/Reports or would like a large text version or an audio version please contact the Democratic Services Manager and we will try to accommodate your needs.

Emergency Procedure

In the event of the fire alarm being sounded and on the instruction of the Meeting Administrator, all attendees are requested to vacate the building via the closest emergency exit.

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Agenda Item 4

HUNTINGDONSHIRE DISTRICT COUNCIL

LICENSING SUB-COMMITTEE PROCEDURE

1. Introduction

- 1.1 The following proceedings apply to the licensing sub-committees established by the Licensing Committee of the Huntingdonshire District Council acting as the Licensing Authority.

2. Membership

- 2.1 Each licensing sub-committee shall comprise three Members appointed by the Licensing Committee from amongst its membership. A sub-committee shall elect a Chairman from amongst its members at each meeting, for the purpose of that hearing or meeting.
- 2.2 The quorum for hearings and meetings of a sub-committee shall be three members.
- 2.3 Members shall endeavour to be present throughout an individual hearing by a sub-committee. If a member of a sub-committee is required to leave a hearing temporarily, the Chairman shall adjourn the hearing for the duration of the period whilst that member is unavailable. Any member who is absent from a hearing for any reason whilst that hearing is taking place shall be precluded from commencing or continuing to take part in the matter under debate upon his arrival/return and from voting upon the matter at the conclusion of that item of business.
- 2.4 Where the Sub-Committee undertakes a site visit prior to a hearing, a member shall be precluded from taking part in the hearing if he has not attended that site visit.
- 2.5 A member will not take part in a hearing or meeting at which a matter is being discussed which relates to a premises licence, club premises certificate, temporary events notice or personal licence where either the premises or the person is resident in the ward which he represents.

3. Notice of Hearings

- 3.1 Upon the date of a hearing of a sub-committee being arranged, notice shall be given to the parties to the hearing in accordance with the requirements of the Hearings Regulations. For the purposes of this procedure, a party is defined as an applicant for a licence or certificate, a person who has given a temporary events notice, a responsible authority or a person or business that has submitted relevant representations in respect of an application or applied for a review of a licence or certificate and, in certain additional instances, the Chief Officer of Police.
- 3.2 The notice of the hearing shall be accompanied by a copy of this procedure which sets out
 - the right of attendance at a hearing by a party and the right to submit representations etc.

- the consequences if a party does not attend or is not represented at a hearing
 - the procedure to be followed at the hearing
- 3.3 The notice of the hearing will also be accompanied by copies of the documents required by the Hearings Regulations and any particular points upon which the Sub-Committee considers that it will want clarification from a party at the hearing.
- 3.4 Where a hearing is to be held on more than one day, the hearing will be arranged so that it takes place on consecutive working days.

4. Action Following Receipt of Notice of Hearing

- 4.1 Upon receipt of a notice of a hearing, a party is required to give notice to the licensing authority whether
- he intends to attend or be represented at the hearing,
 - he wishes to request permission for any other person to appear at the hearing, accompanied by the name of the person and a brief description of the point(s) to be made by the person, and
 - he considers the hearing to be necessary.
- 4.2 A party should notify the licensing authority within the following timescales-
- 1 working day of the hearing in the case of a cancellation of an interim authority notice following police objections or a counter notice following police objection to a temporary events notice;
 - 2 working days of the hearing in the case of a review of a premises licence following a closure order or the conversion of an existing licence or club premises certificate or an application by the holder of a justices' licence for a personal licence; or
 - 5 working days of the hearing in all other cases.
- 4.3 Notice may be given to licensing authority by electronic means to the address democratic.services@huntsdc.gov.uk but upon sending the notice by this means, a party must also give the notice to the licensing authority in writing.
- 4.4 A sub-committee may dispense with the holding of a hearing if all of the parties have given notice that they consider a hearing to be unnecessary. Where the parties have agreed that a hearing is unnecessary in such circumstances, the Council shall give notice to the parties that the hearing has been dispensed with.
- 4.5 Where a hearing has been dispensed with, the matter which was to have been the subject of the hearing shall be determined at a meeting of the Sub-Committee.

5. Withdrawal of Representations

- 5.1 A party may give notice to the licensing authority no later than 24 hours before the commencement of the hearing that he wishes to withdraw his representations or he may do so orally at the hearing.

6. Extension of Time

- 6.1 The Sub-Committee may extend any of the time limits specified in this procedure where it considers it necessary to do so in the public interest and shall give notice of the extension of time and the reason for it to the parties to the hearing.
- 6.2 The Sub-Committee may adjourn the hearing or arrange for it to be held on specified additional days, where it considers this to be necessary to consider any representations made by a party. The parties to the hearing will be notified of the adjournment or rearrangement.
- 6.3 In considering any extension of time or adjournment, the Sub-Committee will not exercise its powers so that an application is deemed as granted or rejected in accordance with the transitional arrangements specified in the Act.

7. The Hearing

- 7.1 The Sub-Committee may exclude the public from all or part of a hearing where it considers that the public interest in so doing outweighs the public interest in the hearing or that part of the hearing taking place in public. The Sub-Committee will normally resolve to exclude the public from that part of the hearing during which the Sub-Committee determines the matter which is the subject of the hearing.
- 7.2 Subject to the above, a party may attend the hearing and may be assisted or represented by any person whether or not that person is legally qualified
- 7.3 At the commencement of the hearing, the Chairman shall introduce the members of the Sub-Committee and any officers in attendance to support the Sub-Committee and shall ask the parties and any persons accompanying them to state their names and addresses or who they represent. The Chairman shall explain to the parties present that the hearing is subject to this procedure, copies of which will have been distributed to the parties with the notice of the hearing, and shall enquire of the persons present whether there are any questions of clarity or explanation about its contents.
- 7.4 The Sub-Committee shall consider any request from another person to appear at the hearing of which notice has been given but such permission shall not be unreasonably withheld.

Procedure in all cases other than an application for a review of a premises licence or a club premises certificate or convictions coming to light after the grant or renewal of a personal licence

- 7.5 The Licensing Officer will present the application. The Chairman will then invite the applicant or his representative to address the Sub-Committee on his application, to respond to any point(s) upon which notice has been given that clarification is required by the licensing authority and to call any person(s) to whom permission has been granted to appear in support of his application.

The applicant will be allowed a maximum period of time of twenty minutes in which to address the Sub-Committee and call persons on his behalf.

- 7.6 The applicant or his representative or any person called on his behalf may then be asked any questions upon their presentation by any member of the Sub-Committee or by any of the other parties present at the hearing or their representatives.
- 7.7 The Chairman will then invite each of the parties at the hearing or their representative sequentially to address the Sub-Committee and call any person(s) to whom permission has been granted to appear. Each party will be allowed a maximum period of time of twenty minutes in which to address the Sub-Committee and call persons on his behalf. The sequence in which each of the parties will be invited to address the Sub-Committee will be at the discretion of the Chairman but will normally be in the order of the Chief Officer of Police, the Fire Authority, the health and safety at work enforcing authority, the local planning authority, the local environmental health authority, the local weights and measures authority, the authority responsible for the protection of children from harm, a navigation or other authority responsible for waterways and any other party that has submitted representations in respect of the application, certificate, notice or other matter appearing before the Sub-Committee.
- 7.8 The party or his representative or any of his witnesses may be asked any questions upon their presentation by any member of the Sub-Committee or by the applicant or his representative or any of the other parties present at the hearing or their representatives.
- 7.9 Where relevant written representations have been received and the party submitting those representations has given notice of his intention not to attend the hearing, the parties present will be invited by the Chairman to indicate whether they wish to comment on the representations submitted. The Sub-Committee may take into account documentary or other evidence submitted by a party either in support of their application, notice or representations either before the hearing or, with the consent of all of the other parties present, at the hearing.
- 7.10 Where appropriate, the Chairman shall remind the parties that their representations should be relevant to the licensing objectives of the prevention of crime and disorder, public safety, the prevention of public nuisance and the protection of children from harm. The Sub-Committee shall disregard any information given by a party or person permitted to appear which is not relevant to their application, notice or representations or to the licensing objectives. If, in his opinion, the Chairman feels that the representations being made are not relevant, he may, after first reminding the party of the need for relevance, advise the party that he will no longer be heard. Where in the opinion of the chairman, a party is being repetitious, vexatious or slanderous in his remarks, the Chairman may first warn the party and may then advise the party that he will no longer be heard. The ruling of the Chairman shall be final in such circumstances.
- 7.11 The Chairman may require any person who in his opinion is behaving in a disruptive manner at a hearing to leave the hearing and may refuse to permit that person to return or to return only upon complying with such conditions as the Chairman may specify. However any such person may submit any

evidence in writing that they proposed to give orally, provided that they do so before the end of the hearing.

- 7.13 After each party has addressed the Sub-Committee and after comments have been invited on written representations, the applicant or his representative will be invited by the Chairman to sum up his application for a time not exceeding two minutes but without introducing any new evidence to the proceedings.

Procedure in cases relating to an application for a review of a premises licence or a club premises certificate or convictions coming to light after the grant or renewal of a personal licence

- 7.14 In the case of such hearings, the above procedure shall be followed with the exception that the applicant for a review of a premises licence or a club premises certificate or the chief officer of police in the case of an objection notice where convictions have come light after the grant or renewal of a personal licence will be invited to address the Sub-Committee first and to call any person(s) to whom permission has been granted to appear.
- 7.15 After any questions have been dealt with the holder of the licence or certificate will be invited to address the Sub-Committee and to call any person(s) to whom permission has been granted to appear.
- 7.16 There shall be no right of reply for the applicant for a review of the licence or certificate or for the Chief Officer of Police.

8. Determination of Applications

- 8.1 At the conclusion of the hearing, the Sub-Committee will determine the application in accordance with the timescales specified in the Hearings Regulations but, in any event, will endeavour to do so as soon as practicable after the hearing has concluded.
- 8.2 Where a hearing has been dispensed with in accordance with paragraph 4.2 above, the application will be determined by the Sub-Committee within 10 working days of notice having been given to the parties that the hearing has been dispensed with.
- 8.3 The Licensing Authority will notify the applicant and parties of its decision forthwith upon the making of the decision.
- 8.4 A record shall be taken of the hearing by the licensing authority which shall be retained for six years after the date of the determination of the hearing or the disposal of an appeal against the determination.

9. Meetings of the Sub-Committee

- 9.1 Any meetings of the Sub-Committee, other than hearings described above, shall be subject to the proceedings adopted by the Licensing Committee for the conduct of its own business except where otherwise stated above.

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**LICENSING ACT 2003
APPLICATION FOR A NEW PREMISES LICENCE
SECRET GARDEN PARTY, ABBOTS RIPTON
(Report by Head of Legal and Democratic Services)**

1. INTRODUCTION

- 1.1 To consider and determine this application for a new premises licence for the Secret Garden Party, Abbots Ripton Hall, Abbots Ripton, taking into account the policy considerations detailed in paragraph 2 of the report and the representations of the persons detailed in paragraph 5. A copy of the application and plan will be made available at the hearing.
- 1.2 Jeffrey Green Russell, solicitors acting for Backwoodsman Limited, the applicant, are seeking a new premises licence for the Secret Garden Party, as detailed in the application and plans.

2. GENERAL DUTY/ POLICY CONSIDERATIONS

- 2.1 The Sub-Committee is reminded that the licensing authority must carry out its functions under the Act with a view to promoting the licensing objectives which are –
- (a) the prevention of crime and disorder,
 - (b) public safety,
 - (c) the prevention of public nuisance, and
 - (d) the protection of children from harm.
- 2.2 The licensing authority must also have regard to –
- (a) its statement of licensing policy, and
 - (b) any statutory guidance issued under Section 182 of the Licensing Act 2003.

3. BACKGROUND

- 3.1 Backwoodsman Limited currently holds an existing premises licence ref:HDC/PRE00511, granted on 1st February 2010 for a capacity of 17,000 patrons and 9,000 staff/performers/crew, with no expiry date attached.
- 3.2 A further licence ref:HDC/PRE00593 was granted on 26th January 2012 with an increased capacity of 32,000, comprising 21,000 patrons and 11,000 staff/performers/crew and a change to the licence boundary. The licence was granted for a period of two years with an expiry date of 31st January 2014.
- 3.2 This application seeks a new premises licence ref:HDC/PRE00639, providing licensable activities on up to 5 days in any calendar year. The individual activities and times requested are detailed in Appendix 1 to the application. The licence is requested for a total capacity of 32,000 persons, of which the maximum number of paying public and guests will be limited to 21,000. The application requests a licence commencement date of 6th March 2014, with no

expiry date stated. If the new licence is granted, then the indication is that the existing licence ref:HDC/PRE00511 will be surrendered.

4. LICENSING OBJECTIVES ADDRESSED BY THE APPLICANT

- 4.1 The operating schedule submitted by the applicant in Part P of the application addresses the four licensing objectives. Paragraphs 8.34-8.41 and Section 10 of the government guidance refer to the operating schedule and licence conditions. Conditions attached to the premises licence should be appropriate, proportionate and justifiable in meeting the licensing objectives, be readily understood and enforceable.
- 4.2 The applicant has proposed a number of conditions attached as Appendix 3 to the application and a document entitled 'Event Proposal and Management Policies' as Appendix 2 to the application. Appendix 2 is a 'living' document which is subject to constant review and improvement and therefore does not form a part of the operating schedule, although the proposals submitted within the document shall be conditions of the licence and will be submitted in final format 3 months before the event is to take place.

5. REPRESENTATIONS

- 5.1 During the period for the receipt of representations, no representations were received from the Responsible Authorities. Mediation took place between the applicant and Environmental Health, with the result that conditions 12,13 and 15 should now read as follows:

Condition 12

In each year a Secret Garden Party event is proposed, a noise management strategy shall be submitted to the Head of Environmental and Community Health Services at least six weeks prior to the event taking place. The strategy shall identify the location, hours of operation, the direction of the sound system and maximum sound energy output of all the significant noise sources proposed for the event. The strategy shall detail the proposed noise attenuation mechanisms to be employed during the event, the location of the noise monitoring points and the procedure for ensuring that the noise control levels set at noise sensitive locations are complied with. The noise management strategy shall be agreed by the Head of Environmental and Community Health Services prior to the event taking place.

Condition 13

Prior to the commencement of each Secret Garden Party event, the noise control levels applicable at the noise sensitive locations identified in the noise management strategy shall be set by the Head of Environmental and Community Health Services in consultation with Backwoodsman Limited. The noise control levels set shall apply throughout the duration of the event and shall not be exceeded without the prior agreement of the Head of Environmental and Community Health Services or her representative. In the event of extraordinary circumstances, the Head of Environmental and Community Health Services or her representative reserve the right to vary the noise control levels during the event where it is evident that the existing noise control levels are not sufficient to prevent noise originating on the Secret Garden Party site from causing a public nuisance to residents in the vicinity of the event.

Condition 15

Four Class 1 noise analysers conforming to BS-EN 61672-3 or other equivalent standard in force capable of recording and reporting on the noise indices relevant to the noise control levels set by the Head of Environmental and Community Health Services, shall be installed by the licence holder for the duration of the licensed event and shall be monitored continuously by the licence holder throughout the event. One device shall be located in each of the villages of Abbots Ripton and Wennington and two in Kings Ripton at locations to be agreed with the District Council's Head of Environmental and Community Health Services prior to the commencement of the event. Data relevant to the noise control levels set by the Head of Environmental and Community Health Services acquired by the aforementioned noise analysers shall be submitted to the Licensing Authority within a period of one month following the end date of each event.

5.2 Two representations were received by the licensing authority from other persons, one in support, one against. The representations have been attached in their entirety. Not all matters raised within the representations may be relevant matters for consideration under the Licensing Act 2003.

5.2 Any person submitting a representation is entitled to address the Licensing Sub-Committee at the hearing and ask questions of any other party appearing at the hearing.

6. ACTION BY THE LICENSING AUTHORITY

6.1 The Licensing Authority has a duty under the Licensing Act 2003 by promoting the Licensing Objectives. Each objective has equal importance. In carrying out its licensing functions, the Licensing Authority must also have regard to its Statement of Licensing Policy, any Statutory Guidance under the Licensing Act 2003 and is bound by the Human Rights Act 1988. The Council must also fulfil its obligations under Section 17 of the Crime and Disorder Act 1998 to do all that it reasonably can to prevent crime and disorder in its district.

7. OPTIONS

7.1 Having regard to the representations and supporting documentation contained and attached to this report and any other information presented at the hearing, the Licensing Sub-Committee must take such steps as it considers necessary for the promotion of the licensing objectives. The steps are to grant the licence subject to conditions, modified as necessary, to exclude a licensable activity, or to reject the application. Conditions are modified if they are altered, omitted or any new condition added (Licensing Act 2003 section 18(4) & (5)).

7.2 The Sub-Committee may not impose any conditions unless its discretion has been engaged following receipt of relevant representations and is satisfied as a result of the hearing (unless all parties agree a hearing is not necessary) that it is appropriate to impose conditions to promote one or more of the licensing objectives. It is possible that where there are other legislative provisions that are relevant and must be observed, no additional conditions are appropriate. Licensing conditions should be tailored to the size, type, location and characteristics and activities taking place at the premises concerned and should be determined on a case-by-case basis. (Section 182 guidance 10.8- 10.10)

8. RECOMMENDATION

8.1 That Members determine the application on its individual merits.

BACKGROUND INFORMATION

Licensing Act 2003.

Guidance issued under section 182 of the Licensing Act 2003.

The Council's Statement of Licensing Policy.

Contact Officer: Christine Allison, Licensing Manager

☎ 01480 388010

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**Application for a premises licence to be granted
under the Licensing Act 2003
PLEASE READ THE FOLLOWING INSTRUCTIONS FIRST**

Before completing this form please read the guidance notes at the end of the form.

If you are completing this form by hand please write legibly in block capitals. In all cases ensure that your answers are inside the boxes and written in black ink. Use additional sheets if necessary.

You may wish to keep a copy of the completed form for your records.

I/We Backwoodsman Limited

(Insert name(s) of applicant)

apply for a premises licence under section 17 of the Licensing Act 2003 for the premises described in Part 1 below (the premises) and I/we are making this application to you as the relevant licensing authority in accordance with section 12 of the Licensing Act 2003

Part 1 – Premises Details

Postal address of premises or, if none, ordnance survey map reference or description Secret Garden Party (Fields as edged in red on plan attached to application) Abbots Ripton Hall Abbots Ripton			
Post town	Huntingdon	Post code	PE28 2PQ

Telephone number at premises (if any)	c/o 020 7339 7010
Non-domestic rateable value of premises	none

Part 2 - Applicant Details

Please state whether you are applying for a premises licence as

Please tick yes

- | | | |
|---|-------------------------------------|-----------------------------|
| a) an individual or individuals * | <input type="checkbox"/> | please complete section (A) |
| b) a person other than an individual * | | |
| i. as a limited company | <input checked="" type="checkbox"/> | please complete section (B) |
| ii. as a partnership | <input type="checkbox"/> | please complete section (B) |
| iii. as an unincorporated association or | <input type="checkbox"/> | please complete section (B) |
| iv. other (for example a statutory corporation) | <input type="checkbox"/> | please complete section (B) |
| c) a recognised club | <input type="checkbox"/> | please complete section (B) |
| d) a charity | <input type="checkbox"/> | please complete section (B) |
| e) the proprietor of an educational establishment | <input type="checkbox"/> | please complete section (B) |

- f) a health service body please complete section (B)
- g) a person who is registered under Part 2 of the Care Standards Act 2000 (c14) in respect of an independent hospital please complete section (B)
- h) the chief officer of police of a police force in England and Wales please complete section (B)

* If you are applying as a person described in (a) or (b) please confirm:

Please tick yes

I am carrying on or proposing to carry on a business which involves the use of the premises for licensable activities; or

I am making the application pursuant to a

statutory function or

a function discharged by virtue of Her Majesty's prerogative

(A) INDIVIDUAL APPLICANTS (fill in as applicable)

Mr <input type="checkbox"/>	Mrs <input type="checkbox"/>	Miss <input type="checkbox"/>	Ms <input type="checkbox"/>	Other Title (for example, Rev)	
Surname			First names		
I am 18 years old or over <input type="checkbox"/>					Please tick yes
Current postal address if different from premises address					
Post Town				Postcode	
Daytime contact telephone number					
E-mail address (optional)					

SECOND INDIVIDUAL APPLICANT (if applicable)

Mr <input type="checkbox"/>	Mrs <input type="checkbox"/>	Miss <input type="checkbox"/>	Ms <input type="checkbox"/>	Other Title (for example, Rev)	
Surname			First names		
I am 18 years old or over <input type="checkbox"/>					Please tick yes

Current postal address if different from premises address			
Post Town		Postcode	
Daytime contact telephone number			
E-mail address (optional)			

(B) OTHER APPLICANTS

Please provide name and registered address of applicant in full. Where appropriate please give any registered number. In the case of a partnership or other joint venture (other than a body corporate), please give the name and address of each party concerned.

Name Backwoodsman Limited
Address The Estate Office Grange Farm Abbots Ripton Huntingdon Cambridgeshire PE28 2PH
Registered number (where applicable) 05444101
Description of applicant (for example, partnership, company, unincorporated association etc.) Company
Telephone number (if any) c/o 020 7339 7010
E-mail address (optional) ajc@jgrlaw.co.uk

Part 3 Operating Schedule

When do you want the premises licence to start?

Day Month Year

0	6	/	0	3	/	2	0	1	4

If you wish the licence to be valid only for a limited period, when do you want it to end?

Day Month Year

--	--	--	--	--	--	--	--	--	--

Please give a general description of the premises (please read guidance note 1)

See site plan Secret Garden Party 2014. The land edged red comprising of fields around Abbots Ripton Hall and adjacent to B1090.

The music festival will include outdoor arenas and indoor/tented facilities.

If 5,000 or more people are expected to attend the premises at any one time, please state the number expected to attend.

32,000

What licensable activities do you intend to carry on from the premises?

(Please see sections 1 and 14 of the Licensing Act 2003 and Schedules 1 and 2 to the Licensing Act 2003)

Provision of regulated entertainment

Please tick yes

- | | |
|--|-------------------------------------|
| a) plays (if ticking yes, fill in box A) | <input checked="" type="checkbox"/> |
| b) films (if ticking yes, fill in box B) | <input checked="" type="checkbox"/> |
| c) indoor sporting events (if ticking yes, fill in box C) | <input type="checkbox"/> |
| d) boxing or wrestling entertainment (if ticking yes, fill in box D) | <input type="checkbox"/> |
| e) live music (if ticking yes, fill in box E) | <input checked="" type="checkbox"/> |
| f) recorded music (if ticking yes, fill in box F) | <input checked="" type="checkbox"/> |
| g) performances of dance (if ticking yes, fill in box G) | <input checked="" type="checkbox"/> |
| h) anything of a similar description to that falling within (e), (f) or (g)
(if ticking yes, fill in box H) | <input checked="" type="checkbox"/> |

Provision of entertainment facilities:

- | | |
|--|-------------------------------------|
| i) making music (if ticking yes, fill in box I) | <input checked="" type="checkbox"/> |
| j) dancing (if ticking yes, fill in box J) | <input checked="" type="checkbox"/> |
| k) entertainment of a similar description to that falling within (i) or (j)
(if ticking yes, fill in box K) | <input checked="" type="checkbox"/> |

Provision of late night refreshment (if ticking yes, fill in box L)

Supply of alcohol (if ticking yes, fill in box M)

In all cases complete boxes N, O and P

A

Plays Standard days and timings (please read guidance note 6)			Will the performance of a play take place indoors or outdoors or both – please tick (please read guidance note 2)	Indoors	<input type="checkbox"/>
				Outdoors	<input type="checkbox"/>
				Both	<input checked="" type="checkbox"/>
Day	Start	Finish	Please give further details here (please read guidance note 3) Plays as part of a music and arts festival.		
Mon					
Tue			SEE APPENDIX 1 FOR DETAILS OF INDOOR, OUTDOOR AND MAIN STAGE TIMES		
Wed					
Thur			State any seasonal variations for performing plays (please read guidance note 4)		
Fri					
Sat			Non standard timings. Where you intend to use the premises for the performance of plays at different times to those listed in the column on the left, please list (please read guidance note 5)		
Sun					

B

Films Standard days and timings (please read guidance note 6)			Will the exhibition of films take place indoors or outdoors or both – please tick (please read guidance note 2)	Indoors	<input type="checkbox"/>
				Outdoors	<input type="checkbox"/>
				Both	<input checked="" type="checkbox"/>
Day	Start	Finish	Please give further details here (please read guidance note 3) SEE APPENDIX 1 FOR DETAILS OF INDOOR, OUTDOOR AND MAIN STAGE TIMES. Films as part of a music and arts festival. Including but not exclusively background films at the performance art stage and indoors, background films and music videos		
Mon					
Tue			State any seasonal variations for the exhibition of films (please read guidance note 4)		
Wed					
Thur			Non standard timings. Where you intend to use the premises for the exhibition of films at different times to those listed in the column on the left, please list (please read guidance note 5)		
Fri					
Sat					
Sun					

C

Indoor sporting events Standard days and timings (please read guidance note 6)			<u>Please give further details</u> (please read guidance note 3)
Day	Start	Finish	
Mon			State any seasonal variations for indoor sporting events (please read guidance note 4)
Tue			
Wed			Non standard timings. Where you intend to use the premises for indoor sporting events at different times to those listed in the column on the left, please list (please read guidance note 5)
Thur			
Fri			
Sat			
Sun			

D

Boxing or wrestling entertainments Standard days and timings (please read guidance note 6)			Will the boxing or wrestling entertainment take place indoors or outdoors or both – please tick (please read guidance note 2)	Indoors	<input type="checkbox"/>
				Outdoors	<input type="checkbox"/>
				Both	<input type="checkbox"/>
Day	Start	Finish	Please give further details here (please read guidance note 3)		
Mon					
Tue			State any seasonal variations for boxing or wrestling entertainment (please read guidance note 4)		
Wed					
Thur			Non standard timings. Where you intend to use the premises for boxing or wrestling entertainment at different times to those listed in the column on the left, please list (please read guidance note 5)		
Fri					
Sat					
Sun					

E

Live music Standard days and timings (please read guidance note 6)			Will the performance of live music take place indoors or outdoors or both – please tick (please read guidance note 2)	Indoors	<input type="checkbox"/>
				Outdoors	<input type="checkbox"/>
				Both	<input checked="" type="checkbox"/>
Day	Start	Finish	Please give further details here (please read guidance note 3) Live music by any number of musicians including voice for music and arts festival. FOR TIMES SEE APPENDIX 1		
Mon					
Tue			State any seasonal variations for the performance of live music (please read guidance note 4)		
Wed					
Thur			Non standard timings. Where you intend to use the premises for the performance of live music at different times to those listed in the column on the left, please list (please read guidance note 5)		
Fri					
Sat					
Sun					

F

Recorded music Standard days and timings (please read guidance note 6)			Will the playing of recorded music take place indoors or outdoors or both – please tick (please read guidance note 2)	Indoors	<input type="checkbox"/>
				Outdoors	<input type="checkbox"/>
				Both	<input checked="" type="checkbox"/>
Day	Start	Finish	Please give further details here (please read guidance note 3) Recorded music as part of the music and arts festival. SEE APPENDIX 1 FOR TIMES		
Mon					
Tue			State any seasonal variations for the playing of recorded music (please read guidance note 4)		
Wed					
Thur			Non standard timings. Where you intend to use the premises for the playing of recorded music at different times to those listed in the column on the left, please list (please read guidance note 5)		
Fri					
Sat					
Sun					

G

Performances of dance Standard days and timings (please read guidance note 6)			Will the performance of dance take place indoors or outdoors or both – please tick (please read guidance note 2)	Indoors	<input type="checkbox"/>
				Outdoors	<input type="checkbox"/>
				Both	<input checked="" type="checkbox"/>
Day	Start	Finish	Please give further details here (please read guidance note 3) SEE APPENDIX 1 FOR DETAILS OF INDOOR, OUTDOOR AND MAIN STAGE TIMES. Performance of dance as part of the music and arts festival. Including performance of dance by musicians or as part of live music performance or by performers to recorded music		
Mon					
Tue			State any seasonal variations for the performance of dance (please read guidance note 4)		
Wed					
Thur			Non standard timings. Where you intend to use the premises for the performance of dance at different times to those listed in the column on the left, please list (please read guidance note 5)		
Fri					
Sat					
Sun					

H

Anything of a similar description to that falling within (e), (f) or (g) Standard days and timings (please read guidance note 6)			<u>Please give a description of the type of entertainment you will be providing</u> Anything of a similar description to performance of live music and of dance or the playing of recorded music.		
Day	Start	Finish	Will this entertainment take place indoors or outdoors or both – please tick (please read guidance note 2)	Indoors	<input type="checkbox"/>
Mon				Outdoors	<input type="checkbox"/>
				Both	<input checked="" type="checkbox"/>
Tue			Please give further details here (please read guidance note 3) SEE APPENDIX 1 FOR DETAILS OF INDOOR, OUTDOOR AND MAIN STAGE TIMES.		
Wed					
Thur			State any seasonal variations for entertainment of a similar description to that falling within (e), (f) or (g) (please read guidance note 4)		
Fri					
Sat			Non standard timings. Where you intend to use the premises for the entertainment of a similar description to that falling within (e), (f) or (g) at different times to those listed in the column on the left, please list (please read guidance note 5)		
Sun					

Provision of facilities for making music Standard days and timings (please read guidance note 6)			<u>Please give a description of the facilities for making music you will be providing</u>	
			Will the facilities for making music be indoors or outdoors or both – please tick (please read guidance note 2)	
Day	Start	Finish	Indoors	<input type="checkbox"/>
			Outdoors	<input type="checkbox"/>
			Both	<input type="checkbox"/>
Mon			Please give further details here (please read guidance note 3)	
Tue				
Wed			State any seasonal variations for the provision of facilities for making music (please read guidance note 4)	
Thur				
Fri			Non standard timings. Where you intend to use the premises for provision of facilities for making music at different times to those listed in the column on the left, please list (please read guidance note 5)	
Sat				
Sun				

J

Provision of facilities for dancing Standard days and timings (please read guidance note 6)			Will the facilities for dancing be indoors or outdoors or both – please tick (see guidance note 2)	Indoors	<input type="checkbox"/>			
				Outdoors	<input type="checkbox"/>			
				Both	<input type="checkbox"/>			
			Please give a description of the facilities for dancing you will be providing					
Day	Start	Finish	Please give further details here (please read guidance note 3)					
Mon								
Tue								
Wed						State any seasonal variations for providing dancing facilities (please read guidance note 4)		
Thur								
Fri						Non standard timings. Where you intend to use the premises for the provision of facilities for dancing entertainment at different times to those listed in the column on the left, please list (please read guidance note 5)		
Sat								
Sun								

K

Provision of facilities for entertainment of a similar description to that falling within i or j Standard days and timings (please read guidance note 6)			<u>Please give a description of the type of entertainment facility you will be providing</u>		
Day	Start	Finish	Will the entertainment facility be indoors or outdoors or both – please tick (please read guidance note 2)	Indoors	<input type="checkbox"/>
Mon				Outdoors	<input type="checkbox"/>
				Both	<input type="checkbox"/>
Tue			Please give further details here (please read guidance note 3)		
Wed					
Thur			State any seasonal variations for the provision of facilities for entertainment of a similar description to that falling within i or j (please read guidance note 4)		
Fri					
Sat			Non standard timings. Where you intend to use the premises for the provision of facilities for entertainment of a similar description to that falling within i or j at different times to those listed in the column on the left, please list (please read guidance note 5)		
Sun					

L

Late night refreshment Standard days and timings (please read guidance note 6)			Will the provision of late night refreshment take place indoors or outdoors or both – please tick (please read guidance note 2)	Indoors	<input type="checkbox"/>
				Outdoors	<input type="checkbox"/>
				Both	<input checked="" type="checkbox"/>
Day	Start	Finish	Please give further details here (please read guidance note 3)		
Mon	00.00	05.00			
Tue					
Wed			State any seasonal variations for the provision of late night refreshment (please read guidance note 4)		
Thur	23.00	00.00			
Fri	00.00	05.00	Non standard timings. Where you intend to use the premises for the provision of late night refreshment at different times, to those listed in the column on the left, please list (please read guidance note 5)		
	23.00	00.00			
Sat	00.00	05.00			
	23.00	00.00			
Sun	00.00	05.00			
	23.00	00.00			

M

Supply of alcohol Standard days and timings (please read guidance note 6)			Will the supply of alcohol be for consumption (Please tick box) (please read guidance note 7)	On the premises	<input type="checkbox"/>
				Off the premises	<input type="checkbox"/>
				Both	<input checked="" type="checkbox"/>
Day	Start	Finish	State any seasonal variations for the supply of alcohol (please read guidance note 4)		
Mon	00:00	12:00			
Tue					
Wed					
Thur					
	12:00	00:00			
Fri	00:00	00:00			
			Non standard timings. Where you intend to use the premises for the supply of alcohol at different times to those listed in the column on the left, please list (please read guidance note 5)		
Sat	00:00	00:00			
Sun	00:00	00:00			

State the name and details of the individual whom you wish to specify on the licence as premises supervisor

Name Oliver Stroud	
Address 67a Falkirk Street London	
Postcode	N1 6SD
Personal Licence number (if known)	
Issuing licensing authority (if known)	

N

Please highlight any adult entertainment or services, activities, other entertainment or matters ancillary to the use of the premises that may give rise to concern in respect of children (please read guidance note 8)

Should there be any enclosed tents where there will be full or partial nudity. Clear signs will be placed at the entrance to the tent informing people that there will be nudity within. A clear warning will be displayed at the entrance "No persons under 18 allowed beyond this point". Door security staff will be positioned at the entrance during any times when there is nudity/partial nudity to prevent access by anyone under 18 years of age.

Appropriate screens to be used to ensure persons outside the tent will not be able to see inside.

O

Hours premises are open to the public Standard days and timings (please read guidance note 6)			State any seasonal variations (please read guidance note 4)
Day	Start	Finish	
Mon	00:00	17:00	
Tue			
Wed			
Thur			
	08:00	00:00	
Fri	00:00	00:00	
Sat	00:00	00:00	
Sun	00:00	00:00	
			Non standard timings. Where you intend the premises to be open to the public at different times from those listed in the column on the left, please list (please read guidance note 5)

P Describe the steps you intend to take to promote the four licensing objectives:

a) General – all four licensing objectives (b,c,d,e) (please read guidance note 9)

See event proposal and management policies appendix 2.

This document at Appendix 2 has been constructed in consultation with the Responsible Authorities, it is a “living” document which is subject to constant review and improvement and therefore should not form part of the operating schedule.

Proposed conditions attached at appendix 3.

b) The prevention of crime and disorder

See event proposal and management policies appendix 2.

This document at Appendix 2 has been constructed in consultation with the Responsible Authorities, it is a “living” document which is subject to constant review and improvement and therefore should not form part of the operating schedule.

Private security firm will be employed in accordance with the event proposal. Proposed conditions attached at appendix 3.

c) Public safety

See event proposal and management policies appendix 2.

This document at Appendix 2 has been constructed in consultation with the Responsible Authorities, it is a “living” document which is subject to constant review and improvement and therefore should not form part of the operating schedule.

Fire Safety equipment will be strategically positioned in consultation with the Fire Safety Officer.

Proposed conditions attached at appendix 3.

d) The prevention of public nuisance

See event proposal and management policies appendix 2.

This document at Appendix 2 has been constructed in consultation with the Responsible Authorities, it is a “living” document which is subject to constant review and improvement and therefore should not form part of the operating schedule.

Proposed conditions attached at appendix 3.

e) The protection of children from harm

See event proposal and management policies appendix 2.

This document at Appendix 2 has been constructed in consultation with the Responsible Authorities, it is a "living" document which is subject to constant review and improvement and therefore should not form part of the operating schedule.

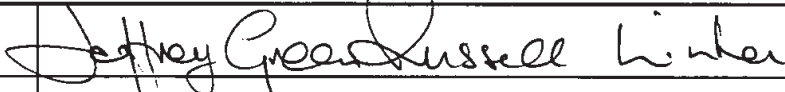
Proposed conditions attached at appendix 3.

Please tick yes

- I have made or enclosed payment of the fee
- I have enclosed the plan of the premises
- I have sent copies of this application and the plan to responsible authorities and others where applicable
- I have enclosed the consent form completed by the individual I wish to be premises supervisor, if applicable
- I understand that I must now advertise my application
- I understand that if I do not comply with the above requirements my application will be rejected

IT IS AN OFFENCE, LIABLE ON CONVICTION TO A FINE UP TO LEVEL 5 ON THE STANDARD SCALE, UNDER SECTION 158 OF THE LICENSING ACT 2003 TO MAKE A FALSE STATEMENT IN OR IN CONNECTION WITH THIS APPLICATION

Part 4 – Signatures (please read guidance note 10)

Signature	
Date	6 th January 2013
Capacity	Solicitors and Authorised Agents for the Applicant

For joint applications signature of 2nd applicant or 2nd applicant's solicitor or other authorised agent. (please read guidance note 12). If signing on behalf of the applicant please state in what capacity.

Signature	
Date	
Capacity	

Contact name (where not previously given) and postal address for correspondence associated with this application (please read guidance note 13) Angela Cromey Jeffrey Green Russell Limited Waverley House 7-12 Noel Street			
Post town	W1F 8GQ	Post code	London
Telephone number (if any)	020 7339 7010		
If you would prefer us to correspond with you by e-mail your e-mail address (optional) ajc@jgrlaw.co.uk			

Notes for Guidance

1. Describe the premises. For example the type of premises, its general situation and layout and any other information which could be relevant to the licensing objectives. Where your application includes off-supplies of alcohol and you intend to provide a place for consumption of these off-supplies you must include a description of where the place will be and its proximity to the premises.
2. Where taking place in a building or other structure please tick as appropriate. Indoors may include a tent.
3. For example the type of activity to be authorised, if not already stated, and give relevant further details, for example (but not exclusively) whether or not music will be amplified or unamplified.
4. For example (but not exclusively), where the activity will occur on additional days during the summer months.
5. For example (but not exclusively), where you wish the activity to go on longer on a particular day e.g. Christmas Eve.
6. Please give timings in 24 hour clock (e.g. 16:00) and only give details for the days of the week when you intend the premises to be used for the activity.
7. If you wish people to be able to consume alcohol on the premises please tick on, if you wish people to be able to purchase alcohol to consume away from the premises please tick off. If you wish people to be able to do both please tick both..
8. Please give information about anything intended to occur at the premises or ancillary to the use of the premises which may give rise to concern in respect of children, regardless of whether you intend children to have access to the premises, for example (but not exclusively) nudity or semi-nudity, films for restricted age groups, the presence of gaming machines.
9. Please list here steps you will take to promote all four licensing objectives together.
10. The application form must be signed.
11. An applicant's agent (for example solicitor) may sign the form on their behalf provided that they have actual authority to do so.
12. Where there is more than one applicant, both applicants or their respective agents must sign the application form.
13. This is the address which we shall use to correspond with you about this application.

PREMISES LICENCE

**Secret Garden Party,
Abbots Ripton**

HDC/PRE00593

Schedule 12

Part A

Premises Licence



Premises Licence Number

HDC/PRE00593

Part 1 – Premises Details

Postal address of premises, or if none, ordnance survey map reference or description, including Post Town, Post Code

Secret Garden Party
Abbots Ripton Hall
Hall Lane
Abbots Ripton
Huntingdon
PE28 2PQ

Telephone number

Where the licence is time limited the dates : **Not Applicable**

This licence comes into effect on : **01.02.2012 and expires 31.01.2014**
The annual fee is due with effect from : **31.01.2013.**

Licensable activities authorised by the licence

- (A) Performance of Plays – Indoors/Outdoors/Main Stage
- (B) Performance of Film Indoors/Outdoors/Main Stage
- (E) Ambient Style live music – Indoors/Outdoors/Main Stage
- (E) Non Ambient Style Live Music – Indoors/Outdoors/Main Stage
- (F) Ambient Style Recorded Music–Indoors/Outdoors/Main Stage
- (F) Non Ambient Style Recorded Music – Indoors/Outdoors/Main Stage
- (G)Performance of Dance Indoors/Outdoors/Main Stage
- (H)Anything Similar to E,F,G Indoors/Outdoors/Main Stage
- (I) Facilities/Making Music – Indoors/Outdoors/Main Stage
- (J) Facilities for Dance Indoors/Outdoors/Main Stage
- (K)Anything similar to I or J Indoors/Outdoors/Main Stage
- (L) Late Night Refreshment Indoors/Outdoors
- (M)Supply of Alcohol on and off Premises

Times the licence authorises the carrying out of licensable activities

- (A) Performance of Plays - Main Stage
 - Thursdays 12:00 - 23:00
 - Fridays 11:00 - 00:00
 - Saturdays 00:00 - 01:00
 - Saturdays 12:00 - 00:00
 - Sundays 00:00 - 01:00
 - Sundays 12:00 - 23:00

- (A) Performance of Plays Indoors/Outdoors
 - Mondays 00:00 - 06:00
 - Thursdays 12:00 - 00:00
 - Fridays 00:00 - 06:00
 - Fridays 11:00 - 00:00

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Saturdays 00:00 - 06:00

Saturdays 11:00 - 00:00

Sundays 00:00 - 06:00

Sundays 12:00 - 00:00

(B) Performance of Film - Indoors

Mondays 00:00 - 06:00

(B) Performance of Film Indoors/Outdoors

Saturdays 11:00 - 00:00

(B) Performance of Film Indoors/Outdoors/Main Stage

Thursdays 12:00 - 00:00

Fridays 00:00 - 06:00

Fridays 11:00 - 00:00

Saturdays 00:00 - 06:00

Sundays 00:00 - 06:00

Sundays 12:00 - 00:00

(B) Performance of Film Outdoors/Main Stage

Mondays 00:00 - 04:00

(B) Performance of Films - Main Stage

Saturdays 12:00 - 00:00

(E) Ambient Style live music - Indoors

Thursdays 12:00 - 00:00

Fridays 00:00 - 01:00

Saturdays 00:00 - 06:00

Sundays 00:00 - 06:00

(E) Ambient Style live music - Outdoors

Saturdays 00:00 - 03:00

Sundays 00:00 - 03:00

(E) Ambient Style Live Music-Main Stage

Sundays 12:00 - 23:00

(E) Ambient Style Live Music Indoors/Outdoor/Main Stage

Fridays 11:00 - 00:00

Saturdays 11:00 - 00:00

(E) Ambient Style Live Music Indoor/Outdoor

Sundays 12:00 - 00:00

(E) Live Music Non Ambient Style - Indoor

Thursdays 12:00 - 00:00

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- (E) Live Music Non Ambient Style - Outdoors
Thursdays 12:00 - 23:00
- (E) Live Music Non Ambient Style - Main Stage
Sundays 12:00 - 23:00
- (E) Live Music Non Ambient Style Indoors/Outdoors
Saturdays 00:00 - 03:00
Sundays 00:00 - 03:00
Sundays 12:00 - 00:00
- (E) Live Music Non Ambient Style Indoors/Outdoors/Main Stage
Fridays 11:00 - 00:00
Saturdays 11:00 - 00:00
- (F) Recorded Music Ambient Style - Indoors
Thursdays 12:00 - 00:00
Fridays 00:00 - 01:00
Saturdays 00:00 - 06:00
Sundays 00:00 - 06:00
- (F) Recorded Music Ambient Style-Outdoors
Thursdays 12:00 - 23:00
Saturdays 00:00 - 03:00
Sundays 00:00 - 03:00
- (F) Recorded Music Ambient Style – Main Stage
Sundays 12:00 - 23:00
- (F) Recorded Music Ambient Style Indoors/Outdoors/Main Stage
Fridays 11:00 - 00:00
Saturdays 11:00 - 00:00
- (F) Recorded Music Ambient Style Indoors/Outdoors
Sundays 12:00 - 00:00
- (F) Recorded Music Non Ambient Style - Indoors
Thursdays 12:00 - 00:00
Saturdays 00:00 - 06:00
Sundays 00:00 - 06:00
- (F) Recorded Music Non Ambient Style - Outdoors
Thursdays 12:00 - 23:00
Saturdays 00:00 - 03:00
Sundays 00:00 - 03:00
- (F) Recorded Music Non Ambient Style - Main Stage
Sundays 12:00 - 23:00

Schedule 12

Part A

Premises Licence

Premises Licence Number

HDC/PRE00593

- (F) Recorded Music Non Ambient Style Indoors/Outdoors/Main Stage
Fridays 11:00 - 00:00
Saturdays 11:00 - 00:00
- (F) Recorded Music Non Ambient Style Indoors/Outdoors
Sundays 12:00 - 00:00
- (G) Performance of Dance Indoors/Outdoors
Thursdays 12:00 - 00:00
Fridays 00:00 - 06:00
Saturdays 00:00 - 06:00
Sundays 00:00 - 06:00
Sundays 12:00 - 00:00
- (G) Performance of Dance Indoors/Outdoors/Main Stage
Fridays 11:00 - 00:00
Saturdays 11:00 - 00:00
- (G) Performance of Dance Main Stage
Sundays 12:00 - 23:00
- (H) Anything Similar to E,F,G Main Stage
Sundays 12:00 - 23:00
- (H) Anything Similar to E,F or G Indoors/Outdoors
Thursdays 12:00 - 00:00
Fridays 00:00 - 06:00
Saturdays 00:00 - 06:00
Sundays 00:00 - 06:00
Sundays 12:00 - 00:00
- (H) Anything Similar to E,F,G,Indoors/Outdoors/Main Stage
Fridays 11:00 - 00:00
Saturdays 11:00 - 00:00
- (I) Facilities for Making Music - Indoors
Thursdays 12:00 - 00:00
Fridays 00:00 - 01:00
- (I) Facilities for Making Music - Outdoors
Thursdays 12:00 - 23:00
- (I) Facilities for Making Music- Main Stage
Sundays 12:00 - 23:00
- (I) Facilities for Making Music Indoors/Outdoors/Main Stage
Fridays 11:00 - 00:00
Saturdays 11:00 - 00:00

Schedule 12

Part A

Premises Licence



Regulation 33, 34

Premises Licence Number

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- (I) Facilities for making Music Indoors/Outdoors
Saturdays 00:00 - 06:00
Sundays 00:00 - 06:00
Sundays 12:00 - 00:00
- (J) Facilities for Dancing Indoors/Outdoors
Thursdays 12:00 - 00:00
Fridays 00:00 - 06:00
Saturdays 00:00 - 06:00
Sundays 00:00 - 06:00
Sundays 12:00 - 00:00
- (J) Facilities for Dancing Indoors/Outdoors/Main Stage
Fridays 11:00 - 00:00
Saturdays 11:00 - 00:00
- (J) Facilities for Dancing Main Stage
Sundays 12.00 - 23.00
- (K) Anything Similar to I or J-Main Stage
Sundays 12:00 - 23:00
- (K) Anything Similar to I or J Indoors/Outdoors
Thursdays 12:00 - 00:00
Fridays 00:00 - 06:00
Saturdays 00:00 - 06:00
Sundays 00:00 - 06:00
Sundays 12:00 - 00:00
- (K) Anything Similar to I or J Indoors/Outdoors/MainStage
Fridays 11:00 - 00:00
Saturdays 11:00 - 00:00
- (L) Late Night Refreshment Indoors/Outdoors
Friday to Monday 00:00 - 05:00
Thursdays to Sundays 23:00 - 00:00
- (M) Supply of Alcohol on and off Premises
Mondays 00:00 - 12:00
Thursdays 12:00 - 00:00
Fridays to Sundays 00:01 - 00:00

Schedule 12

Part A

Premises Licence



Premises Licence Number

HDC/PRE00593

The opening hours of the premises

Monday	00:00 - 17:00
Thursday	08:00 - 00:00
Friday	00:01 - 00:00
Saturday	00:01 - 00:00
Sunday	00:01 - 00:00

Note: For seasonal variations or non standard timings in the opening hours refer to Annex 4

Where the licence authorises supplies of alcohol whether these are on and / or off supplies

Alcohol is supplied for consumption both on and off the Premises

Part 2

Name, (registered) address, telephone number and email (where relevant) of holder of premises licence

Backwoodsman Ltd
The Estate Office
Grange Farm
Abbots Ripton
Huntingdon
PE28 2PH

02073397010

Registered number of holder, for example company number, charity number (where applicable)

05444101

Name, address and telephone number of designated premises supervisor where the premises licence authorises for the supply of alcohol

Hon Freddie Fellowes
C/o Jeffrey Green Russell
Waverley House
7-12 Noel Street
London
W1F 8GQ

02073397010

Personal licence number and issuing authority of personal licence held by designated premises supervisor where the premises licence authorises for the supply of alcohol

Reference Number: PER00349 Licensing Authority: Huntingdonshire District Council

Schedule 12

Part A

Premises Licence



Premises Licence Number

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ANNEX 1 – MANDATORY CONDITIONS

1. No supply of alcohol may be made under the premises licence
 - (a) at a time when there is no designated premises supervisor in respect of the premises licence, or
 - (b) at a time when the designated premises supervisor does not hold a personal licence or his personal licence is suspended.
2. Every supply of alcohol under this licence must be made or authorised by a person who holds a personal licence.
3.
 - 3.1 The responsible person shall take all reasonable steps to ensure that staff on relevant premises do not carry out, arrange or participate in any irresponsible promotions in relation to the premises.
 - 3.2 In this paragraph, an irresponsible promotion means any one or more of the following activities, or substantially similar activities, carried on for the purpose of encouraging the sale or supply of alcohol for consumption on the premises in a manner which carries a significant risk of leading or contributing to crime and disorder, prejudice to public safety, public nuisance, or harm to children –
 - a) games or other activities which require or encourage, or are designed to require or encourage, individuals to –
 - (i) drink a quantity of alcohol within a time limit (other than to drink alcohol sold or supplied on the premises before the cessation of the period in which the responsible person is authorised to sell or supply alcohol), or
 - (ii) drink as much alcohol as possible (whether within a time limit or otherwise).
 - b) provision of unlimited or unspecified quantities of alcohol free or for a fixed or discounted fee to the public or to a group defined by a particular characteristic (other than any promotion or discount available to an individual in respect of alcohol for consumption at a table meal, as defined in section 159 of the Act);
 - c) provision of free or discounted alcohol or any other thing as a prize to encourage or reward the purchase and consumption of alcohol over a period of 24 hours or less;
 - d) provision of free or discounted alcohol in relation to the viewing on the premises of a sporting event, where that provision is dependent on:
 - (i) the outcome of a race, competition or other event or process, or
 - (ii) the likelihood of anything occurring or not occurring.
 - e) selling or supplying alcohol in association with promotional posters or flyers on, or in the vicinity of, the premises which can reasonably be considered to condone, encourage or glamorise anti-social behaviour or to refer to the effects of drunkenness in any favourable manner.
4. The responsible person shall ensure that no alcohol is dispensed directly by one person into the mouth of another (other than where that other person is unable to drink without assistance by reason of a disability).
5. The responsible person shall ensure that free tap water is provided on request to customers where it is reasonably available.

Schedule 12

Part A

Premises Licence



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- 6.
- 6.1 The premises licence holder or club premises certificate holder shall ensure that an age verification policy applies to the premises in relation to the sale or supply of alcohol.
- 6.2 The policy must require individuals who appear to the responsible person to be under 18 years of age (or such older age as may be specified in the policy) to produce on request, before being served alcohol, identification bearing their photograph, date of birth and a holographic mark.
7. The responsible person shall ensure that:
- a) where any of the following alcoholic drinks is sold or supplied for consumption on the premises (other than alcoholic drinks sold or supplied having been made up in advance ready for sale or supply in a securely closed container) it is available to customers in the following measures –
 - (i) beer or cider: ½ pint;
 - (ii) gin, rum, vodka or whisky: 25 ml or 35 ml; and
 - (iii) still wine in a glass: 125 ml; and
 - b) customers are made aware of the availability of these measures.
- A responsible person in relation to a licensed premises means the holder of the premises licence in respect of the premises, the designated premises supervisor (if any) or any individual aged 18 or over who is authorised by either the licence holder or designated premises supervisor. For premises with a club premises certificate, any member or officer of the club present on the premises in a capacity that which enables him to prevent the supply of alcohol.
8. The admission of children under the age of 18 to film exhibitions permitted under the terms of this licence shall be restricted in accordance with any recommendations made:
- a) By the British Board of Film Classification (BBFC) where the film has been classified by that Board or
 - b) By the Licensing Authority where no classification certificate has been granted by the BBFC or, where the licensing authority has notified the licence holder that section 20(3) (b) (74 (3)(b) for clubs) of the Licensing Act 2003 applies to the film.
9. Where one or more individuals must be at the premises to carry out a security activity, each such individual must:
- a) be authorised to carry out that activity by a licence granted under the Private Security Industry Act 2001; or
 - b) be entitled to carry out that activity by virtue of section 4 of that Act.

ANNEX 2 – CONDITIONS CONSISTENT WITH THE OPERATING SCHEDULE

Not Applicable

ANNEX 3 – CONDITIONS ATTACHED AFTER A HEARING BY THE LICENSING AUTHORITY

1. The maximum number of paying public and guests allowed at the venue at any one time will be limited to 21000 with no more than 32000 in total permitted on the site at any one time. Suitable records should

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Premises Licence



Premises Licence Number

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be kept to demonstrate to the Licensing Authority that the numbers have not been exceeded.

2. The licence holder shall supply a copy of the "Memorandum of Understanding" to the Licensing Authority not less than 7 days prior to the commencement of the event. The Licence holder shall abide by the "Memorandum of Understanding" between Cambridgeshire Constabulary and Backwoodsman Ltd, the organisers of the Secret Garden Party 2012, on the implementation of public safety legislation, dated December 2008.
3. Persons qualified to life guard open water will be on duty at appropriate points.
4. If a tent is provided where full or partial nudity is permitted, clear signs will be placed at the entrance to the tent informing people that no persons under 18 are permitted. Door staff to be positioned at the entrance during times when there is nudity/partial nudity to prevent access by anyone under 18 years of age. Appropriate screens to be in place to ensure persons outside the tent are unable to see inside.
5. The boundary of the licensed area is edged in purple on the Site Plan.
6. Fire Safety equipment will be strategically positioned in consultation with the Fire Safety Officer.
7. The licence holder shall give notice to the District Council and the clerks to Abbots Ripton and Kings Ripton Parish Councils of the date of the event, 6 months prior to the event being held. The event is only permitted for a period of up to 5 consecutive days from Thursday to Monday inclusive on one occasion each calendar year.
8. The scheduling of all live entertainment is to cease 30 minutes before the end of the hours authorized for live entertainment in that area.
9. All of the proposals set out in the document entitled "Event Proposal and Management Policies – The Secret Garden Party" submitted by Backwoodsman Ltd shall be conditions of the licence, with the document to be submitted in its final format to the Licensing Authority 3 months before the event is to take place. The document should include detailed plans showing areas where security fencing will be provided and all sound music outlets. Details of security measures to be adopted for those areas near and around water shall also be provided.
10. Any change to the document referred to in 9 above once submitted in its final format shall not be made by the licence holder except with the prior written consent of the Licensing Authority.
11. All sound management measures for the event shall be carried out by Chris Beale Agencies (CBA) Limited or another company to be agreed with the Licensing Authority and Environmental and Community Health Services.
12. A noise management strategy shall be submitted to the Head of Environmental and Community Health Services at least three months prior to the event taking place. The strategy shall identify the location, hours of operation, the direction of the sound system and maximum sound energy output of all the significant noise sources proposed for the event. The strategy shall detail the proposed noise attenuation mechanisms to be employed during the event, the location of the noise monitoring points and the procedure for ensuring that the noise control levels set at noise sensitive locations are complied with. The noise management strategy shall be agreed by the Head of Environmental and Community Health Services prior to the event taking place.

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13. The noise control levels to apply at the noise sensitive locations identified in the noise management strategy shall be set by the Head of Environmental and Community Health Services following consultation with the Secret Garden Party organisers. The noise control levels set shall apply throughout the duration of the event and shall not be exceeded without the prior agreement of the Head of Environmental and Community Health Services or her representative. In the event of extraordinary circumstances, the Head of Environmental and Community Health Services or her representative reserve the right to vary the noise control levels during the event where it is evident that the existing noise control levels are not sufficient to prevent noise originating on the Secret Garden Party site from causing a public nuisance to residents in the vicinity of the event.
14. Where in extraordinary circumstances the noise control levels are varied, the new levels will be communicated in writing to the licence holder or the person nominated in writing by the licence holder and notified to the Head of Environmental and Community Health Services. Any variation shall be subject to constant review and when appropriate, the levels will revert back to the previously set levels or such other levels as required by the Head of Environmental and Community Health Services or her representatives to prevent noise originating on the Secret Garden Party site from causing a public nuisance to residents in the vicinity of the event. Any such variation of the varied levels shall be communicated in writing to the licence holder or the person nominated in writing by the licence holder and notified to the Head of Environmental and Community Health Services.
15. Four noise monitoring devices shall be installed by the licence holder for the duration of the licensed event and shall be monitored continuously by the licence holder throughout the event. One device shall be located in each of the villages of Abbots Ripton and Wennington and two in Kings Ripton at locations to be agreed with the District Council's Head of Environmental and Community Health Services prior to the commencement of the event. One device at Kings Ripton shall be a "spectrum" monitoring device or such other device as agreed with the District Council's Head of Environmental and Community Health Service.
16. A noise propagation test shall be carried out at least 2 hours prior to the start of the event in order to set appropriate control levels at the mixer position. The sound system shall be configured and operated in a similar manner to that intended for the event. The sound source for the test shall be similar in character to the music likely to be produced during the event.
17. ~~A sound engineer shall be based permanently in the Sound Control Office when music is being provided and will have the capability and authority to override all sound systems across the site.~~
18. A separate security team will be appointed and managed by the Sound Control Office.
19. A dedicated event noise hotline number for incoming calls only is to be provided and is to be physically manned throughout the duration of the event. Calls from unidentified callers are to be acted upon.
20. A log of telephone calls to the noise hotline number, including name and number of caller and a brief description of issue, shall be kept and maintained and will be available for inspection by the Licensing Authority during the event and be provided to the Licensing Authority and the Head of Environmental and Community Health Services following the event.
21. The licence holder shall be responsible for monitoring the site for "rogue" sound systems by way of conducting checks on members of the public at the entrance to the site and impounding such systems

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as deemed necessary or refusing entry.

22. All amplification equipment over 200 watts used to provide licensable activities at the Secret Garden party event shall be provided by or on behalf of the organisers of the Secret Garden Party and prior to the commencement of the event an audit shall be carried out by the sound management team to ensure that no "rogue" or external sound systems in breach of this condition are in use.
23. The licence holder shall ensure that the car parks on site are monitored continuously and that car stereos/music systems are not played.
24. The sound management team shall undertake regular checks to ensure compliance with conditions 21, 22 and 23 above.
25. A copy of the premises licence summary will be placed up on display at each stage and at each bar during the event.
26. A copy of the full premises licence will be available to the stage manager for each stage and a further copy of the licence will be available at the main production office.
27. A copy of the licence and the terms of the licence will be incorporated in the contract entered between performers, including DJs and the organisers of the Secret Garden Party and it shall be a term of such contract that the artist/performers/DJs will comply with all the terms and conditions of the premises licence.
28. A representative of the licence holder shall attend on invitation at least 2 meetings on dates to be agreed every year with each of the parish councils for Kings Ripton and Abbots Ripton. One meeting to be held within 4 months following the event in any year and the other meeting to be held no less than 3 months before the event in any year subject to agreement between the licence holder and each parish council.

ANNEX 4 – PERMITTED HOURS – For the licensable activities authorised by this licence:

Not Applicable

ANNEX 5 – PLANS

For plan please refer to application.

Licence valid from: 01.02.2012

Date of Issue: 03.02.2012

Signed:

Head of Legal and Democratic Services

Licensing Act 2003

Part B



Premises Licence Summary

Premises Licence Number

HDC/PRE00593

Part 1 – Premises Details

Postal address of premises, or if none, ordnance survey map reference or description, including Post Town, Post Code

Secret Garden Party
Abbots Ripton Hall
Hall Lane
Abbots Ripton
Huntingdon
PE28 2PQ

Telephone number

Where the licence is time limited the dates: **Not Applicable**

This licence comes into effect on : **01.02.2012 and expires 31.01.2014**

The annual fee is due with effect from : **31.01.2013**

Licensable activities authorised by the licence

- (A) Performance of Plays – Indoors/Outdoors/Main Stage
- (B) Performance of Film Indoors/Outdoors/Main Stage
- (E) Ambient Style live music – Indoors/Outdoors/Main Stage
- (E) Non Ambient Style Live Music – Indoors/Outdoors/Main Stage
- (F) Ambient Style Recorded Music–Indoors/Outdoors/Main Stage
- (F) Non Ambient Style Recorded Music – Indoors/Outdoors/Main Stage
- (G)Performance of Dance Indoors/Outdoors/Main Stage
- (H)Anything Similar to E,F,G Indoors/Outdoors/Main Stage
- (I) Facilities/Making Music – Indoors/Outdoors/Main Stage
- (J) Facilities for Dance Indoors/Outdoors/Main Stage
- (K)Anything similar to I or J Indoors/Outdoors/Main Stage
- (L) Late Night Refreshment Indoors/Outdoors
- (M)Supply of Alcohol on and off Premises

Times the licence authorises the carrying out of licensable activities

- (A) Performance of Plays - Main Stage
 - Thursdays 12:00 - 23:00
 - Fridays 11:00 - 00:00
 - Saturdays 00:00 - 01:00
 - Saturdays 12:00 - 00:00
 - Sundays 00:00 - 01:00
 - Sundays 12:00 - 23:00

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Premises Licence Summary

Premises Licence Number

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- (A) Performance of Plays Indoors/Outdoors
 - Mondays 00:00 - 06:00
 - Thursdays 12:00 - 00:00
 - Fridays 00:00 - 06:00
 - Fridays 11:00 - 00:00
 - Saturdays 00:00 - 06:00
 - Saturdays 11:00 - 00:00
 - Sundays 00:00 - 06:00
 - Sundays 12:00 - 00:00
- (B) Performance of Film - Indoors
 - Mondays 00:00 - 06:00
- (B) Performance of Film Indoors/Outdoors
 - Saturdays 11:00 - 00:00
- (B) Performance of Film Indoors/Outdoors/Main Stage
 - Thursdays 12:00 - 00:00
 - Fridays 00:00 - 06:00
 - Fridays 11:00 - 00:00
 - Saturdays 00:00 - 06:00
 - Sundays 00:00 - 06:00
 - Sundays 12:00 - 00:00
- (B) Performance of Film Outdoors/Main Stage
 - Mondays 00:00 - 04:00
- (B) Performance of Films - Main Stage
 - Saturdays 12:00 - 00:00
- (E) Ambient Style live music - Indoors
 - Thursdays 12:00 - 00:00
 - Fridays 00:00 - 01:00
 - Saturdays 00:00 - 06:00
 - Sundays 00:00 - 06:00
- (E) Ambient Style live music - Outdoors
 - Saturdays 00:00 - 03:00
 - Sundays 00:00 - 03:00
- (E) Ambient Style Live Music-Main Stage
 - Sundays 12:00 - 23:00
- (E) Ambient Style Live Music Indoors/Outdoors/Main Stage
 - Fridays 11:00 - 00:00

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Premises Licence Summary

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Saturdays 11:00 - 00:00

- (E) Ambient Style Live Music Indoor/Outdoors
Sundays 12:00 - 00:00
- (E) Live Music Non Ambient Style - Indoors
Thursdays 12:00 - 00:00
- (E) Live Music Non Ambient Style - Outdoors
Thursdays 12:00 - 23:00
- (E) Live Music Non Ambient Style - Main Stage
Sundays 12:00 - 23:00
- (E) Live Music Non Ambient Style Indoors/Outdoors
Saturdays 00:00 - 03:00
Sundays 00:00 - 03:00
Sundays 12:00 - 00:00
- (E) Live Music Non Ambient Style Indoors/Outdoors/Main Stage
Fridays 11:00 - 00:00
Saturdays 11:00 - 00:00
- (F) Recorded Music Ambient Style -Indoors
Thursdays 12:00 - 00:00
Fridays 00:00 - 01:00
Saturdays 00:00 - 06:00
Sundays 00:00 - 06:00
- (F) Recorded Music Ambient Style-Outdoor
Thursdays 12:00 - 23:00
Saturdays 00:00 - 03:00
Sundays 00:00 - 03:00
- (F) Recorded Music Ambient Style -MainStage
Sundays 12:00 - 23:00
- (F) Recorded Music Ambient Style Indoors/Outdoors/Main Stage
Fridays 11:00 - 00:00
Saturdays 11:00 - 00:00
- (F) Recorded Music Ambient Style Indoors/Outdoors
Sundays 12:00 - 00:00
- (F) Recorded Music Non Ambient Style - Indoors
Thursdays 12:00 - 00:00

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Premises Licence Summary

Premises Licence Number

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Saturdays 00:00 - 06:00
Sundays 00:00 - 06:00

(F) Recorded Music Non Ambient Style - Outdoors
Thursdays 12:00 - 23:00
Saturdays 00:00 - 03:00
Sundays 00:00 - 03:00

(F) Recorded Music Non Ambient Style - Main Stage
Sundays 12:00 - 23:00

(F) Recorded Music Non Ambient Style Indoors/Outdoors/Main Stage
Fridays 11:00 - 00:00
Saturdays 11:00 - 00:00

(F) Recorded Music Non Ambient Style Indoors/Outdoors
Sundays 12:00 - 00:00

(G) Performance of Dance Indoors/Outdoors
Thursdays 12:00 - 00:00
Fridays 00:00 - 06:00
Saturdays 00:00 - 06:00
Sundays 00:00 - 06:00
Sundays 12:00 - 00:00

(G) Performance of Dance Indoors/Outdoors/Main Stage
Fridays 11:00 - 00:00
Saturdays 11:00 - 00:00

(G) Performance of Dance Main Stage
Sundays 12:00 - 23:00

(H) Anything Similar to E,F,G Main Stage
Sundays 12:00 - 23:00

(H) Anything Similar to E,F or G Indoors/Outdoors
Thursdays 12:00 - 00:00
Fridays 00:00 - 06:00
Saturdays 00:00 - 06:00
Sundays 00:00 - 06:00
Sundays 12:00 - 00:00

(H) Anything Similar to E,F,G,Indoors/Outdoors/Main Stage
Fridays 11:00 - 00:00
Saturdays 11:00 - 00:00

Licensing Act 2003

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Premises Licence Summary

Premises Licence Number

HDC/PRE00593

- (I) Facilities for Making Music - Indoors
Thursdays 12:00 - 00:00
Fridays 00:00 - 01:00
- (I) Facilities for Making Music - Outdoors
Thursdays 12:00 - 23:00
- (I) Facilities for Making Music- Main Stage
Sundays 12:00 - 23:00
- (I) Facilities for Making Music Indoors/Outdoors/Main Stage
Fridays 11:00 - 00:00
Saturdays 11:00 - 00:00
- (I) Facilities for making Music Indoors/Outdoors
Saturdays 00:00 - 06:00
Sundays 00:00 - 06:00
Sundays 12:00 - 00:00
- (J) Facilities for Dancing Indoors/Outdoors
Thursdays 12:00 - 00:00
Fridays 00:00 - 06:00
Saturdays 00:00 - 06:00
Sundays 00:00 - 06:00
Sundays 12:00 - 00:00
- (J) Facilities for Dance Indoors/Outdoors/Main Stage
Fridays 11:00 - 00:00
Saturdays 11:00 - 00:00
- (J) Facilities for Dancing – Main Stage
Sundays 12.00 – 23.00
- (K) Anything Similar to I or J-Main Stage
Sundays 12:00 - 23:00
- (K) Anything Similar to I or J Indoors/Outdoors
Thursdays 12:00 - 00:00
Fridays 00:00 - 06:00
Saturdays 00:00 - 06:00
Sundays 00:00 - 06:00
Sundays 12:00 - 00:00
- (K) Anything Similar to I or J Indoors/Outdoors/MainStage
Fridays 11:00 - 00:00
Saturdays 11:00 - 00:00

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Premises Licence Summary

Premises Licence Number

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(L) Late Night Refreshment Indoors/Outdoors
Friday to Monday 00:00 - 05:00
Thursdays to Sundays 23:00 - 00:00

(M) Supply of Alcohol on and off Premises
Mondays 00:00 - 12:00
Thursdays 12:00 - 00:00
Fridays to Sundays 00:01 - 00:00

The opening hours of the premises

Monday	00:00 - 17:00
Thursday	08:00 - 00:00
Friday	00:01 - 00:00
Saturday	00:01 - 00:00
Sunday	00:01 - 00:00

Note: For seasonal variations or non standard timings in the opening hours refer to Annex 4

Where the licence authorises supplies of alcohol whether these are on and / or off supplies

Alcohol is supplied for consumption both on and off the Premises

Name, (registered) address of holder of premises licence

**Backwoodsman Ltd
The Estate Office
Grange Farm
Abbots Ripton
Huntingdon
PE28 2PH**

Registered number of holder, for example company number, charity number (where applicable)

05444101

Name of designated premises supervisor where the premises licence authorises the supply of alcohol

Hon Freddie Fellowes

State whether access to the premises by children is restricted or prohibited

All minors on site to be accompanied by a legal guardian

Licensing Act 2003

Part B



Premises Licence Summary

Premises Licence Number

HDC/PRE00593

ANNEX 4 – PERMITTED HOURS – For the licensable activities authorised by this licence:

Not Applicable

Licence valid from: 01.02.2012

A handwritten signature in black ink, appearing to read "C. Hadow".

Date of Issue: 03.02.2012

Signed:

Head of Legal and Democratic Services

Appendix 1

SCHEDULE OF TIMES

Indoor stage category will include outdoor stages approved by the Environmental Health Officer of Huntingdonshire District Council as being of such a nature to be classified acoustically as indoors.

A -PLAYS

Days	Indoor		Outdoor		Main Stage	
	Start	End	Start	End	Start	End
Thursday	12.00	00.00	12.00	00.00	12.00	23.00
Friday	00.00	06.00	00.00	06.00	-	-
Friday	10.00	00.00	10.00	00.00	10.00	00.00
Saturday	00.00	06.00	00.00	06.00	00.00	01.00
Saturday	10.00	00.00	10.00	00.00	11.00	00.00
Sunday	00.00	06.00	00.00	06.00	00.00	01.00
Sunday	11.00	00.00	11.00	00.00	11.00	23.00
Monday	00.00	06.00	00.00	06.00	-	-

B -FILMS

Days	Indoor		Outdoor		Main Stage	
	Start	End	Start	End	Start	End
Thursday	12.00	00.00	12.00	00.00	12.00	00.00
Friday	00.00	06.00	00.00	06.00	00.00	06.00
Friday	10.00	00.00	10.00	00.00	10.00	00.00
Saturday	00.00	06.00	00.00	06.00	00.00	06.00
Saturday	10.00	00.00	10.00	00.00	11.00	00.00
Sunday	00.00	06.00	00.00	06.00	00.00	06.00
Sunday	11.00	00.00	11.00	00.00	11.00	00.00
Monday	00.00	06.00	00.00	04.00	00.00	04.00

E -LIVE MUSIC (Ambient Style – folk, gypsy, acoustic, solo, chill out, classical, traditional, jazz, world music)

Days	Indoor		Outdoor		Main Stage	
Thursday	12.00	00.00	12.00	23.00	-	-
Friday	00.00	01.00	-	-	-	-
Friday	10.00	00.00	10.00	00.00	10.00	00.00
Saturday	00.00	06.00	00.00	03.00	-	-
Saturday	10.00	00.00	10.00	00.00	10.00	00.00
Sunday	00.00	06.00	00.00	03.00	-	-
Sunday	11.00	00.00	11.00	00.00	11.00	23.00

E (1) LIVE MUSIC (Non ambient Style – repetitive beat, Rock & Roll, electronica, metal)

Days	Indoor		Outdoor		Main Stage	
Thursday	12.00	00.00	12.00	23.00	-	-
Friday	-	-	-	-	-	-
Friday	10.00	00.00	10.00	00.00	10.00	00.00
Saturday	00.00	03.00	00.00	03.00	-	-
Saturday	10.00	00.00	10.00	00.00	10.00	00.00
Sunday	00.00	03.00	00.00	03.00	-	-
Sunday	11.00	00.00	11.00	00.00	11.00	23.00

F -RECORDED MUSIC (Ambient Style - folk, gypsy, acoustic, solo, chill out, classical, traditional, jazz, world music)

Days	Indoor		Outdoor		Main Stage	
Thursday	12.00	00.00	12.00	23.00	-	-
Friday	00.00	01.00	-	-	-	-
Friday	10.00	00.00	10:00	00.00	10:00	00.00
Saturday	00.00	06.00	00.00	03.00	-	-
Saturday	10.00	00.00	10.00	00.00	10.00	00.00
Sunday	00.00	06.00	00.00	03.00	-	-
Sunday	11.00	00.00	11.00	00.00	11.00	23.00

F (1) RECORDED MUSIC (Non ambient Style – repetitive beat, Rock & Roll, electronica, metal)

Days	Indoor		Outdoor		Main Stage	
Thursday	12.00	00.00	12.00	23.00	-	-
Friday	-	-	-	-	-	-
Friday	10.00	00.00	10.00	00.00	10.00	00.00
Saturday	00.00	06.00	00.00	03.00	-	-
Saturday	10.00	00.00	10.00	00.00	10.00	00.00
Sunday	00.00	06.00	00.00	03.00	-	-
Sunday	11.00	00.00	11.00	00.00	11.00	23.00

G - PERFORMANCE OF DANCE

Days	Indoor		Outdoor		Main Stage	
Thursday	12.00	00.00	12.00	00.00	-	-
Friday	00.00	06.00	00.00	06.00	-	-
Friday	10.00	00.00	10.00	00.00	0.00	00.00
Saturday	00.00	06.00	00.00	06.00	-	-
Saturday	10.00	00.00	10.00	00.00	10.00	00.00
Sunday	00.00	06.00	00.00	06.00	-	-
Sunday	11.00	00.00	11.00	00.00	11.00	23.00

H - ANYTHING SIMILAR TO E.F. OR G

Days	Indoor		Outdoor		Main Stage	
Thursday	12.00	00.00	12.00	00.00	-	-
Friday	00.00	06.00	00.00	06.00	-	-
Friday	10.00	00.00	10.00	00.00	10.00	00.00
Saturday	00.00	06.00	00.00	06.00	-	-
Saturday	10.00	00.00	10.00	00.00	10.00	00.00
Sunday	00.00	06.00	00.00	06.00	-	-
Sunday	11.00	00.00	11.00	00.00	11.00	23.00

THE SECRET GARDEN PARTY - 2013
Conditions

Annex 1 Mandatory Conditions

1. No supply of alcohol may be made under the premises
 - a) at a time when there is no designated premises supervisor in respect of this licence or
 - b) at a time when the designated premises supervisor does not hold a personal licence or his personal licence is suspended.
2. Every supply of alcohol under this licence must be made or authorised by a person who holds a personal licence.
3.
 - 3.1 The responsible person shall take all reasonable steps to ensure that staff on relevant premises do not carry out, arrange or participate in any irresponsible promotions in relation to the premises.
 - 3.2 In this paragraph, an irresponsible promotion means any one or more of the following activities, or substantially similar activities, carried on for the purpose of encouraging the sale or supply of alcohol for consumption on the premises in a manner which carries a significant risk of leading or contributing to crime and disorder, prejudice to public safety, public nuisance, or harm to children –
 - a) games or other activities which require or encourage, or are designed to require or encourage, individuals to –
 - I. drink a quantity of alcohol within a time limit (other than to drink alcohol sold or supplied on the premises before the cessation of the period in which the responsible person is authorised to sell or supply alcohol), or
 - II. drink as much alcohol as possible (whether within a time limit or otherwise).
 - b) provision of unlimited or unspecified quantities of alcohol free or for a fixed or discounted fee to the public or to a group defined by a particular characteristic (other than any promotion or discount available to an individual in respect of alcohol for consumption at a table meal, as defined in section 159 of the Act);
 - c) provision of free or discounted alcohol or any other thing as a prize to encourage or reward the purchase and consumption of alcohol over a period of 24 hours or less;
 - d) provision of free or discounted alcohol in relation to the viewing on the premises of a sporting event, where that provision is dependent on:
 - I. the outcome of a race, competition or other event or process, or

II. the likelihood of anything occurring or not occurring.

- e) selling or supplying alcohol in association with promotional posters or flyers on, or in the vicinity of, the premises which can reasonably be considered to condone, encourage or glamorise anti-social behavior or to refer to the effects of drunkenness in any favorable manner.
4. The responsible person shall ensure that no alcohol is dispensed directly by one person into the mouth of another (other than where that other person is unable to drink without assistance by reason of a disability).
 5. The responsible person shall ensure that free tap water is provided on request to customers where it is reasonably available.
 - 6.
 - 6.1 The premises licence holder or club premises certificate holder shall ensure that an age verification policy applies to the premises in relation to the sale or supply of alcohol.
 - 6.2 The policy must require individuals who appear to the responsible person to be under 18 years of age (or such older age as may be specified in the policy) to produce on request, before being served alcohol, identification bearing their photograph, date of birth and a holographic mark.
 7. The responsible person shall ensure that:
 - a) where any of the following alcoholic drinks is sold or supplied for consumption on the premises (other than alcoholic drinks sold or supplied having been made up in advance ready for sale or supply in a securely closed container) it is available to customers in the following measures –
 - I. beer or cider: ½ pint;
 - II. gin, rum, vodka or whisky: 25 ml or 35 ml; and
 - III. still wine in a glass: 125 ml; and
 - b) customers are made aware of the availability of these measures.

A responsible person in relation to a licensed premises means the holder of the premises licence in respect of the premises, the designated premises supervisor (if any) or any individual aged 18 or over who is authorised by either the licence holder or designated premises supervisor. For premises with a club premises certificate, any member or officer of the club present on the premises in a capacity that which enables him to prevent the supply of alcohol.

8. The admission of children under the age of 18 to film exhibitions permitted under the terms of this licence shall be restricted in accordance with any recommendations made:
 - a) By the British Board of Film Classification (BBFC) where the film has been classified by that Board or
 - b) By the Licensing Authority where no classification certificate has been granted by the BBFC or, where the licensing authority has notified the licence holder that section 20(3) (b) (74 (3)(b) for clubs) of the Licensing Act 2003 applies to the film.

9. Where one or more individuals must be at the premises to carry out a security activity, each such individual must:
 - a) Be authorised to carry out that activity by a licence granted under the Private Security Industry Act 2001; or
 - b) Be entitled to carry out that activity by virtue of section 4 of that Act.

Annex 2 – Conditions Consistent with the Operating Schedule

Not applicable

Annex 3 – Conditions attached after a Hearing by the Licensing Authority

1. The maximum number of paying public and guests allowed at the venue at any one time will be limited to 21000 with no more than 32000 in total permitted on the site at any one time. Suitable records should be kept to demonstrate to the Licensing Authority that the numbers have not been exceeded.
2. The licence holder shall supply a copy of the “Memorandum of Understanding” to the Licensing Authority not less than 7 days prior to the commencement of the event. The Licence holder shall abide by the “Memorandum of Understanding” between Cambridgeshire Constabulary and Backwoodsman Ltd, the organisers of the Secret Garden Party 2012, on the implementation of public safety legislation, dated December 2008.
3. Persons qualified to life guard open water will be on duty at appropriate points.
4. If a tent is provided where full or partial nudity is permitted, clear signs will be placed at the entrance to the tent informing people that no persons under 18 are permitted. Door staff to be positioned at the entrance during times when there is nudity/partial nudity to prevent access by anyone under 18 years of age. Appropriate screens to be in place to ensure persons outside the tent are unable to see inside.
5. The boundary of the licensed area is edged in purple on the Site Plan.
6. Fire Safety equipment will be strategically positioned in consultation with the Fire Safety Officer.
7. The licence holder shall give notice to the District Council and the clerks to Abbots Ripton and Kings Ripton Parish Councils of the date of the event, 6 months prior to the event being held. The event is only permitted for a period of up to 5 consecutive days from Thursday to Monday inclusive on one occasion each calendar year.
8. The scheduling of all live entertainment is to cease 30 minutes before the end of the hours authorized for live entertainment in that area.
9. All of the proposals set out in the document entitled “Event Proposal and Management Policies – The Secret Garden Party” submitted by Backwoodsman Ltd shall be conditions of the licence, with the document to be submitted in its final format to the Licensing Authority 3 months before the event is to take place. The document should include detailed plans showing areas where security fencing will be provided and all sound music outlets. Details of security measures to be adopted for those areas near and around water shall also be provided.

- 10 Any change to the document referred to in 9 above once submitted in its final format shall not be made by the licence holder except with the prior written consent of the Licensing Authority.
- 11 All sound management measures for the event shall be carried out by Chris Beale Agencies (CBA) Limited or another company to be agreed with the Licensing Authority and Environmental and Community Health Services.
- 12 A noise management strategy shall be submitted to the Head of Environmental and Community Health Services at least three months prior to the event taking place. The strategy shall identify the location, hours of operation, the direction of the sound system and maximum sound energy output of all the significant noise sources proposed for the event. The strategy shall detail the proposed noise attenuation mechanisms to be employed during the event, the location of the noise monitoring points and the procedure for ensuring that the noise control levels set at noise sensitive locations are complied with. The noise management strategy shall be agreed by the Head of Environmental and Community Health Services prior to the event taking place.
- 13 The noise control levels to apply at the noise sensitive locations identified in the noise management strategy shall be set by the Head of Environmental and Community Health Services following consultation with the Secret Garden Party organisers. The noise control levels set shall apply throughout the duration of the event and shall not be exceeded without the prior agreement of the Head of Environmental and Community Health Services or her representative. In the event of extraordinary circumstances, the Head of Environmental and Community Health Services or her representative reserve the right to vary the noise control levels during the event where it is evident that the existing noise control levels are not sufficient to prevent noise originating on the Secret Garden Party site from causing a public nuisance to residents in the vicinity of the event.
- 14 Where in extraordinary circumstances the noise control levels are varied, the new levels will be communicated in writing to the licence holder or the person nominated in writing by the licence holder and notified to the Head of Environmental and Community Health Services. Any variation shall be subject to constant review and when appropriate, the levels will revert back to the previously set levels or such other levels as required by the Head of Environmental and Community Health Services or her representatives to prevent noise originating on the Secret Garden Party site from causing a public nuisance to residents in the vicinity of the event. Any such variation of the varied levels shall be communicated in writing to the licence holder or the person nominated in writing by the licence holder and notified to the Head of Environmental and Community Health Services.
- 15 Four noise monitoring devices shall be installed by the licence holder for the duration of the licensed event and shall be monitored continuously by the licence holder throughout the event. One device shall be located in each of the villages of Abbots Ripton and Wennington and two in Kings Ripton at locations to be agreed with the District Council's Head of Environmental and Community Health Services prior to the commencement of the event. One device at Kings Ripton shall be a "spectrum" monitoring device or such other device as agreed with the District Council's Head of Environmental and Community Health Service.
- 16 A noise propagation test shall be carried out at least 2 hours prior to the start of the event in order to set appropriate control levels at the mixer position. The sound system shall be configured and operated in a similar manner to that intended for the event. The sound source for the test shall be similar in character to the music likely to be produced during the event.

- 17 A sound engineer shall be based permanently in the Sound Control Office when music is being provided and will have the capability and authority to override all sound systems across the site.
- 18 A separate security team will be appointed and managed by the Sound Control Office.
- 19 A dedicated event noise hotline number for incoming calls only is to be provided and is to be physically manned throughout the duration of the event. Calls from unidentified callers are to be acted upon.
- 20 A log of telephone calls to the noise hotline number, including name and number of caller and a brief description of issue, shall be kept and maintained and will be available for inspection by the Licensing Authority during the event and be provided to the Licensing Authority and the Head of Environmental and Community Health Services following the event.
- 21 The licence holder shall be responsible for monitoring the site for “rogue” sound systems by way of conducting checks on members of the public at the entrance to the site and impounding such systems as deemed necessary or refusing entry.
- 22 All amplification equipment over 200 watts used to provide licensable activities at the Secret Garden party event shall be provided by or on behalf of the organisers of the Secret Garden Party and prior to the commencement of the event an audit shall be carried out by the sound management team to ensure that no “rogue” or external sound systems in breach of this condition are in use.
- 23 The licence holder shall ensure that the car parks on site are monitored continuously and that car stereos/music systems are not played.
- 24 The sound management team shall undertake regular checks to ensure compliance with conditions 21, 22 and 23 above.
- 25 A copy of the premises licence summary will be placed up on display at each stage and at each bar during the event.
- 26 A copy of the full premises licence will be available to the stage manager for each stage and a further copy of the licence will be available at the main production office.
- 27 A copy of the licence and the terms of the licence will be incorporated in the contract entered between performers, including DJs and the organisers of the Secret Garden Party and it shall be a term of such contract that the artist/performers/DJs will comply with all the terms and conditions of the premises licence.
- 28 A representative of the licence holder shall attend on invitation at least 2 meetings on dates to be agreed every year with each of the parish councils for Kings Ripton and Abbots Ripton. One meeting to be held within 4 months following the event in any year and the other meeting to be held no less than 3 months before the event in any year subject to agreement between the licence holder and the chair-person of each parish council.

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Mardon, Sarah (Licensing)

From: Jones, Nadine (Licensing) on behalf of Licensing
Sent: 13 January 2014 09:42
To: Mardon, Sarah (Licensing); Allison, Christine (Licensing)
Subject: FW: Application for license by Backwoodsman Ltd. @Abbots Ripton

From: [REDACTED]
Sent: 12 January 2014 13:34
To: Licensing
Cc: [REDACTED]
Subject: Application for license by Backwoodsman Ltd. @Abbots Ripton

To the licensing Committee,

We, John & Judith Shrewsbury residing at [REDACTED], wish to comment on this application as below:-

We wish to give our support to this application on the proviso that the standard of measures taken by the applicants for the 2013 event are maintained or improved upon.

We found the event caused us no inconvenience of any note and the measures taken by the applicants to ensure our privacy and that we were not inconvenienced by the event at any stage were excellent.

If they can maintain those standards we will be most satisfied.

Our house is located: [REDACTED]
[REDACTED]

John Shrewsbury, Judith Shrewsbury
[REDACTED]
[REDACTED]
[REDACTED]

Mardon, Sarah (Licensing)

From: [REDACTED]
Sent: 28 January 2014 13:00
To: Licensing
Subject: Re: Secret Garden Party.

Categories: Yellow Sarah

My address is:- [REDACTED]
Michael Coles.

----- Original Message -----

From: Licensing
To: mika@synergyvenuefinders.co.uk
Sent: Tuesday, January 28, 2014 11:15 AM
Subject: RE: Secret Garden Party.

Mr Coles

Many Thanks for your email.

I can confirm the application dated 7 Jan is the correct application.

If you could provide me with your address, I can accept your representation to the application.

Kind regards

Sarah Mardon
Licensing Officer
Huntingdonshire District Council
Pathfinder House
St. Mary's Street
Huntingdonshire
PE29 3TN
Tel: 01480 387075

From: mika@synergyvenuefinders.co.uk [<mailto:mika@synergyvenuefinders.co.uk>]
Sent: 28 January 2014 10:59
To: Licensing
Subject: Secret Garden Party.

Cllr.Ian Curtis advised Robert Brown today that the deadline for objections to or about the above event is Feb.4th.2014.

I don't know how anyone else is supposed to know this and I find it strange that our councillor didn't mention this during our last Parish Council Meeting.

However, I am objecting to the noise this event makes after midnight. Last year and the year before the levels in our village were unacceptable and outside of the limits set by yourselves.

It is totally unreasonable that we residents should have to tolerate this and also to mention that the system for reporting the nuisance at the time by telephone has not been suitable two years running, a point I made to Mr.Hollingsworth and the licensing department before.

There is also confusion about the licence application as I saw one before Christmas which seems to have disappeared?

The one I have pasted above is lodged at a later date i.e. 7th.Jan.2014. Is this the right one?

Michael Coles.

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